

**SHIVPRASAD SADANAND JAISWAL COLLEGE, ARJUNI/ MORGAON**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETINGS OF INTERNAL QUALITY ASSURANCE CELL**

Minutes of the meeting held on 4<sup>th</sup> September 2021 at 12.15. Hrs. at IQAC office.

Following IQAC members were present on the meeting.

1. Dr. A M Chandel
2. Shri. B R Jaiswal
3. Dr. B M Rathod
4. Dr. M R Darve
5. Dr. P R Bhanse
6. Dr. G T Paliwal
7. Prof. L H Kapgate
8. Dr. A S Shyamkuwar
9. Shri. A R Raut
10. Dr. K J Sibi

At the outset, Coordinator welcomed the Chairman and the members present in the meeting. With the permission of the Chairman, Coordinator commenced the proceedings of the meeting.

**Item No. 1**

**Confirmation of the Minutes of the previous meeting**

The minutes of the meeting held on 9<sup>th</sup> September 2020 approved and confirmed.

**Item No.2**

**Discussion on preparation of AQAR 2019-20**

Discussed on preparation of AQAR 2019-20 under the pandemic atmosphere of COVID 19 and decided to postpone the preparation due to NAAC information of extension of submission of AQARs.

### **Item No.3**

#### **Discussion on online classes and related issues**

IQAC members reviewed the online classes and collectively decided to initiate a monitoring system in the institution. The Principal as the admin to create a Whatsapp group and teachers are requested to post screen shot in the group. So the Principal can observe and review the progress of the online classes in the institution.

### **Item No.4**

#### **Discussion on RUSA portal for Management Information System (MIS)**

After registering the institution in the RUSA portal, the institution can manage the information system. So IQAC discussed the possibility of using this portal for Management Information System and decided to make awareness among the members of the IQAC and other staff.

### **Item No. 5**

#### **Discussion on research achievement**

IQAC appreciated the teachers who had published research papers in Peer Reviewed and UGC CARE listed Journals and decided to encourage the teachers for more publications from the institution as quality enhancement.

### **Item No. 6**

#### **Discussion on organizing National webinar**

IQAC discussed about the possibility of organizing National webinar on different topics.

### **Item No. 7**

#### **Discussion on Institutional Social Responsibility (ISR) during lockdown period**

As the part of Institutional Social Responsibility (ISR), the institution provided the infrastructure during the vacation and lock down periods for COVID care centre (CCC) to the Government. IQAC discussed about the pros and cons of the decision.

### **Item No. 8**

**Discussion on amendment of committees under IQAC for the academic session 2020-21**

After an exclusive discussion among the members of the IQAC, amendment of the committees and additional committees had constituted and decided to issue the Notification for the Academic Session 2020-21.

**Item No. 9**

**Any other matter with the permission of the Chairman**

No other matter has been brought with the permission of the chairman.

The meeting was ended with the vote of thanks to the Chairman and members.

(Dr. A M Chandel)

Chairman, IQAC

OFF. PRINCIPAL

S.S. JAISWAL COLLEGE

ARJUNI/MOR. DIST.GONDIA

(Dr. K J Sibi)

Co-ordinator, IQAC

Co-ordinator  
IQAC, S.S.J. College  
Arjuni/Mor. Dist.Gondia.

1. Shri. B.R. Jaiswal
2. Dr. B.M. Rathod
3. Dr. M.R. Darve
4. Dr. P.R. Bhanse
5. Prof. A.R. Raut
6. Dr. G.T. Palival
7. Dr. A.S. Shyamkumar
8. Prof. L.H. Kargate