



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SHIVPRASAD SADANAND JAISWAL COLLEGE, ARJUNI MORGAON
• Name of the Head of the institution	Prof. Ishwar Shrawan Mohurley
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07196220158
• Mobile No:	9421719303
• Registered e-mail	ssjcollege@rediffmail.com
• Alternate e-mail	iqacssjc@gmail.com
• Address	Near Railway Station, Arjuni Morgaon Dist-Gondia 441701
• City/Town	Gondia
• State/UT	MAHARASHTRA
• Pin Code	441701
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Dr K J Sibi				
• Phone No.	8275868234				
• Alternate phone No.	9404118866				
• Mobile	8698959401				
• IQAC e-mail address	iqacssjc@gmail.com				
• Alternate e-mail address	apdshyam@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/11/02112022_SSJ_AQAR-2020-21.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/11/02112022_SSJ_AQAR-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ssjcollege.ac.in/wp-content/uploads/2023/05/05052023_SSI_Academic-Calendar-2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2023/05/05052023_SSI_Academic-Calendar-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.11	2019	18/10/2019	18/10/2024
<b>6.Date of Establishment of IQAC</b>			15/03/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Green Audit, Environmental audit and ISO certification of the institute.		
Organized One Day Workshop on IPR.		
Miyawaki plantation on campus.		
Permanent affiliation of Commerce and Science faculty and Home-economics in arts faculty		
Barcoding of books in the library.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Appointment of full-time principal.	Executed	
Permeant Affiliation of Commerce & Science faculty & Home-economics in arts faculty to RTM Nagpur University.	Process completed and pending from university	
Increase the research publications and encourage the	Executed	

researcher to upload their work on data bases like research gate, researcher, mendeley, google scholar, academia, ORCID & Vidwan, etc.	
Clearing the promotion due of teachers.	Executed
Green audit and environmental audit of the institution.	Executed
ISO certification of the institution.	Executed
Organizing webinars.	Executed
ICT enabled teaching learning and evaluations under the pandemic atmosphere of COVID - 19.	Executed
Barcoding of books in the library.	Executed
Miyawaki Plantation on the campus.	Executed
QR code tag on plants on the campus.	Executed
To continue Azolla cultivation on the campus.	Executed
To organize an exhibition on science day.	Executed
To renovate rose and herbal garden.	Executed
To organize one day workshop on IPR.	Executed
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee	30/12/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	26/12/2022

**15. Multidisciplinary / interdisciplinary**

The vision and mission of the institution have already made a multidisciplinary approach and holistic development of the students. The institution has many streams of programs; arts, social science, commerce and science. As part of the multidisciplinary approach, the institution initiated the open science faculty in 2008. Many students in this region have benefitted from science education through the institution. Currently, the science faculty is the leading faculty as far as intake capacity is concerned. The institution offers a multidisciplinary and flexible curriculum inside each faculty with internal choice. Besides compulsory languages like Marathi and English, students can opt for three other subjects with internal choices inside each stream. Rashtrasant Tukadoji Maharaj Nagpur University has implemented the Choice Based Credit System (CBCS) in all streams with internal assessment as an integral part of the curriculum. The internal assessments are based on the students' assignments, projects and seminars etc. Environmental Science in Semester IV in all streams is mandatory for all students. The affiliated university shall not provide a degree certificate without clearing the Environmental Science subject. The institution is already far ahead with its distinctiveness for community engagement and service, environmental and value-based education.

**16. Academic bank of credits (ABC):**

Our institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University. The concerned university has just issued directions on 8th December 2022 concerning the registration process under the Academic Bank of Credit (ABC). Accordingly, our institution will begin registering for ABC from the academic session 2023-24. Therefore, our learners will be benefitted from the multiple entry and exit in their programs. The institution always encourages teachers to design their curriculum for short-term courses and bridge courses with modern pedagogical approaches. Teachers inform the students about reference books available in the

library to further their knowledge in the concerned subjects. The institution has a Wi-Fi facility which is accessible in all classrooms. Therefore, ICT-oriented teachers utilize this facility for web-based teaching methods. The institution is ready to implement the Academic Credit of Bank (ABC) in view of NEP 2020 as per the direction of the affiliated university from the academic session 2023-24.

#### **17.Skill development:**

Our institution does not provide vocational education to students. It has three streams in its program: Humanities, Commerce and Science. Within these programs, the institution has limited scope in providing traditional skill-based education which can provide skill and aptitude along with knowledge to the students. Even so, the institution is capable of inculcate value-based education to the students through the curriculum framework. The institution has adopted two mediums of instruction: Marathi, the vernacular language of the region and English, the international language. Marathi and English are the two mandatory subjects for the students in humanities for all semesters. Marathi and English are mandatory subjects for science students in semesters I, & II and mandatory for commerce students in semesters I, II, III and IV. Therefore, all students who pursue their education in the institution will understand the true meaning of human life from the prescribed lessons in compulsory languages. Values in human life are always in conflict with individualism and materialism in the modern context. So it is very important to inculcate true values of human life, universal brotherhood, tolerance and mindfulness in society. The perceptions of the lessons in poetry, essays, novel and drama ignite the students' minds and broaden their horizons and reiterate the importance of peace and love in human life. Marathi Literature and English Literature provide more insights and deepen their understanding of human life among the students who have chosen these subjects. The language study of Marathi and English develops writing, reading, listening and speaking skills among the students. The factual, inference and personal-response questions have been framed in view of NEP 2020 in languages to help the students to answer briefly with critical thinking from the context of prescribed lessons. Some of the lessons in English have taught them about Emails, Formal Speeches and Views and Opinions on different topics. Some units have focused on communication skills for facing a job interview, narrating an experience, developing reading comprehension, writing summaries, writing dialogues and group discussions etc. Computer Application, a course in a self-financed mode in the Commerce Faculty provides computer skills among the

students of commerce. Home Economics, a course in the Faculty of Humanities provide skills to girls' students about overall home management. Geography, a course in the Faculty of Humanities also provides certain specific skills to the students. Except for Mathematics, all subjects in the Science Faculty are practical-based subjects. The students in these courses get experiential learning and acquire certain skills in their concerned subjects. Financial Accounting and Entrepreneurship Development also provide some practical skills to the students. Overall the institution has successfully implemented skill development for its students within the limit of an affiliated institution. The institution conducts skill-based certificate courses such as Vermicomposting, Organic Farming, Oratory Skills, Writing Skills in Marathi & Solar Tech etc.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution does not have any online courses which integrate the Indian Knowledge System into its curricula but the institution has a curriculum to integrate the Indian Knowledge System in the programs. Compulsory Marathi and Marathi Literature have played a paramount role in teaching Indian Language, Literature and Culture to the students. These courses have covered a spectrum of Indian Writers such as Savarkar, Agarkar, Phule, Ambedkar, Vivekananda, Shahu Maharaj, Vinobha Bhave, Dyaneshwar, Eknath, Namdev, Tukaram, Gadge Baba, Tukadoji Maharaj, Jayant Narlikar, Mahesh Elkunchwar etc. Dr Ambedkar's lesson on the Future of Indian Democracy is the most relevant topic for the students in the present context because Indian Democracy faces new challenges. These writers have given a bit of a better understanding of the Indian Knowledge System and also provided the students with a rainbow of diverse thoughts. In view of the NEP 2020, teachers who teach their subjects through the medium of Marathi such as Compulsory Marathi, Marathi Literature, Economics, Home-Economics, History, Political Science, Sociology, Geography and Commerce are taught in mono-language mode, Marathi. The remaining subjects English, English Literature, Microbiology, Mathematics, Chemistry, Physics, Zoology and Botany are taught in the bilingual mode in view of NEP 2020. The institution's faculties are already trained to adopt a bilingual mode in view of NEP 2020 as the modern pedagogical approach. Sociology, Economics, Home-economics, History and Political Science are the subjects which incorporate Indian Traditional Knowledge and Culture such as the Caste System, Cultural Studies in the Indian Context, History of India Ancient and Modern, Indian Economics, Indian Family Culture and its Management, Indian Constitution and its Fundamental Rights of the citizens and Directive Duties of the State. Geography also



teaches the students about Indian Geography such as climate, weather and type of soils in different areas of India. Besides these, Compulsory Marathi and Marathi Literature have adopted a skill-based curriculum for the students in view of NEP 2020. University has added specific units in the syllabi of the Compulsory Marathi and Marathi Literature to develop the language skill of the students such as a collection of sayings in Marathi, a collection of good thoughts in Marathi, practical assignments for boosting the vocabulary of Marathi, how to make self-introduction in Marathi, application for job in Marathi, how to draft a complaint letter in Marathi, the practice of summary writing, the practice of office communication, how to concentrate on reading in Marathi etc. Dynamic communication skills are an integral part of student's personality development; these components in the syllabi will help them to boost the clarity of their thoughts. Therefore, the institution has well equipped for the holistic development of the students in the Indian Knowledge System, Language and Culture. The institution has a plan to promote students to adopt available online courses from different digital platforms.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The affiliated university has initiated to transform its curriculum towards Outcome-based education and naturally, our institution has come under the outcome-based education mode. The institution has made an effort to consolidate all the course outcomes (COs) and Program Special Outcomes (PSOs) and uploaded them on the institutional website for all the stakeholders' perusal. It is the good practice of the institution to make awareness about the outcomes of the courses and programs among the faculties and students. In view of NEP 2020, the institutional website has been updated with dynamic features such as events, departmental profile, teachers' profile and their achievements etc. Students who do admit to the institution can access the teachers' experience, their specialization, research achievements and publications in their credits. Students can understand the outcomes of the teachers from the institutional website. Therefore, students shall have an appropriate understanding of their teachers. Students can remotely access the outcomes of their courses and their syllabi from the website of the institution. The institution has a plan in its pipeline to upload all study materials of their subjects on the website and so classrooms shall be dictation-free classrooms. Teachers can concentrate on the overall development of the students in view of NEP 2020 by saving the time of dictation in the classrooms. The institution has prepared the entire academic community; teachers and students for the NEP 2020 by making



awareness about the outcomes of the courses and the programs.

## 20.Distance education/online education:

The institution has a lot of possibilities for conducting vocational courses through ODL mode from digital platforms like SWAYAM & MOOCs to the students. Teachers in the institution have successfully acquired the certificates of short-term courses, orientation programs and refresher courses through the ODL mode. This is also possible in the context of students who pursue their education in the institution. The institution has to delineate the possibilities of vocational courses to the students through the ODL mode. The institution has to make awareness among the students to promote such vocational courses from the ODL mode. Most of the students have Android mobiles with sufficient data packs. More than this, the institution has high-speed internet with a Wi-Fi facility on campus. The institution has established and developed an IT infrastructure for teaching-learning activities. The ICT Hub in the institution has 40 personal computers with LAN. Besides this, the library has the facility of a Network Resource Centre. It means that the institution has the capability of adopting offline/online distance education. The institution has made efforts to train the faculties for the use of technological tools in teaching-learning such as Google Classrooms, Google Forms, Whatsapp and Testmoz etc. If the institution has to make widespread awareness among the students, there are enough possibilities for revolution in the vocational courses from the platform of blended learning in view of NEP 2020.

## Extended Profile

### 1.Programme

1.1 185

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 998

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 499

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 342

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 29

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 42

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>185</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>998</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>499</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>342</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>29</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	42
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	6,19,500
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	66
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a well-planned approach to delivering the curriculum prescribed by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur in a systematic way. The Academic Planning Committee under IQAC designs its institutional academic calendar following the University Calendar for effective implementation of the curriculum. Each department has made its plan under the Academic Planning Committee and delivers its plan as per available working days in the institution. The timetable committee has set the timetable by following the academic planning and available infrastructure. All heads of the departments do the planning and distribute the curriculum/workload /various activities. Teachers are directed to communicate departmental planning viz. syllabi, question paper patterns, information about university examination, and the system of evaluation in the university examination at the beginning of each semester to students. Various tools, IT infrastructure and internet facilities were used to deliver the curriculum effectively in online and offline modes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous internal evaluation is an integral part of the teaching-learning process in the institution and it helps to assess students' academic progress in the prescribed course throughout all semesters. Based on the performance of the students in the domain of academic, sports and cultural levels, the institution tracks the progress of the students and identifies the talented students to provide an opportunity. Continuous internal evaluation of the students has been conducted based on regular attendance, home assignments, project work, students' seminar, surprise tests, unit tests, tutorial classes, cultural events, debates and students' compering on the programs etc. Students can self-evaluate their status and progress in overall performance and this continuous internal evaluation processes help the teacher to identify the slow learners and advanced learners and support as per the needs of the students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/**

**B. Any 3 of the above**

<b>Diploma Courses Assessment /evaluation process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
00	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution has an Internal Complaint Committee (ICC) to solve problems or complaints related to sexual harassment in the workplace. The number of girls is higher than the number of boys in the institution. It is a fact that girls are safe and secure on campus. Various programs have been organized to promote gender equity awareness among students and empower women in society. Anti-Ragging Committee has been established to address student grievances and complaints and create awareness among students on campus and through the institutional website. Environmental Studies is a compulsory subject for semester IV students in all streams. The Department of Botany, zoology, Geography and Commerce organize an educational tour to teach knowledge of our surrounding environment & make citizens aware of the impacts of climate change and environmental issues and encourage them to make a conscious effort to keep sustainable development. Besides this, the institution is a multi-faculty one in which most of the cross-cutting issues have been covered in the institution's curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**



04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

210

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/11/01112022_SSJ_Feedback_2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/11/01112022_SSJ_Feedback_2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1380

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

979

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Various departments organize special programs for advanced and slow learners. Based on the previous year's marks on examination and unit test results, faculty identify the slow and advanced learners.

**Slow learners:**

Remedial classes and bridge courses are organized for improving the student's academic level, specifically in the subjects that students have not performed well in the precedent examinations. Continuous assignments are given to slow learners for improving their writing skills. Teachers do counselling for the students to solve their overall problems in the learning process. Teachers conduct unit-wise open-book tests for improving the writing skills of slow learners.

**Advanced learners:**

Considering the advanced learners' level, teachers allot practical-based project work to the students. Teachers also promote group discussions of the advanced learners and also seminars on the choice of the advanced learners in the classroom. Guest lectures were also organized by various departments for furthering the knowledge of advanced as well as slow learners.

File Description	Documents
Link for additional Information	<a href="https://ssjcollege.ac.in/wp-content/uploads/2023/05/18052023_SSJ_Bridge-Courses-Mathematics.pdf">https://ssjcollege.ac.in/wp-content/uploads/2023/05/18052023_SSJ_Bridge-Courses-Mathematics.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
998	28

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has initiated to enhance the learning experiences of the students through various activities.

#### Experiential Learning:

To provide experiences to the students, departments like English, Geography, Chemistry, Physics, Botany, Zoology, Microbiology and Mathematics carry out experiential learning. The Department of Botany, Zoology, Geography and Commerce have organized a study tour, excursion and industrial visit at various places.

#### Participative Learning:

The teachers always encourage participative learning through the presentation on any topic from the prescribed syllabus of their subjects. For the overall development of the learners, various programs are carried out in the classrooms and on campus. The institution ensures the active participation of the learners in the poster competition, Rangoli Competition, Singing, NSS Shramadan, Tree plantation, eradication of superstition, Plastic free campus, dance, environment & wildlife conservation, Cooking, and gender sensitivity.

#### Problem-Solving:

Teachers encourage students to lead their learning by solving their problems and if any difficulty, they face in the process, all teachers are accessible to the students in their respective departments. The continuous internal evaluation process has strengthened the communication between teachers and learners. The Department of Mathematics, Physics, Chemistry, Geography, Home-Economics and Commerce have adopted the problem solving methods in their teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the lockdown period due to COVID-19, online teaching continued with the help of various ICT tools like smartphones, tablets, laptops and desktops. Teachers and students have adopted various ICT tools for effective teaching-learning processes in online and offline modes. During the pandemic period, teachers have utilized online platforms like Microsoft Teams, Zoom, Webex, Google Meet, Testmoz, and Google forms. Teachers frequently adopt the ICT-based lecture methods for theory and virtual experimentation through simulation-based practical proved to help understanding level of the learners. The Department of Zoology has developed a QR code for the digitalization of Animal taxonomy. Through this tool, students can access animal information i.e. taxonomical classification, habitat, and description with their smartphones. Teachers organize webinars during the pandemic period. Many teachers have participated in FDPs and RCs in online mode for upgrading themselves. During the pandemic, teachers have tirelessly solved the doubts of students about the examination and its MCQ pattern in online mode. By utilizing the ICT tools, teachers have placed our students in a very comfortable condition for facing the online mode of examinations. Some departments have uploaded study material on the institutional website for remote access to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">Nil</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

**2.4.3.1 - Total experience of full-time teachers**

499

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. To ensure transparency in internal assessment, the internal assessment system is communicated with the students well in time. At the entry level in the Faculty of Science, admissions are given purely on a merit basis and the list of merit students is displayed on the Notice board. Students who are admitted for the concerned courses are assessed continuously through various evaluation processes. Continuous evaluation is done through Group Discussion, Unit Tests, Assignments, Submission of projects and Seminar Presentations. Unit tests are conducted regularly as per the schedule given in the academic calendar. For transparent and robust internal assessment, the following mechanisms are adopted Question Paper Setting, Conduct of Examination, display of results, and interaction with students regarding their internal assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. It has created the students' interest to participate actively in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which are essential to face the interviews.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient



At the institutional level, the Students' Grievance Redressal Committee has been formed and details regarding the policy and procedure have been displayed on the website.

The Institutional Level Grievance Redressal Committee deals with academic and non-academic matters. After the internal assessment, answer books are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation. The Heads of the department have resolved grievances of academic matters of the learners. If a student has any grievances related to the evaluation of the university, answer scripts are intimated to the subject handling faculty and head of the department if necessary. After the evaluation of the internal assessment, answer sheets are given to the students for getting an understanding of their performance on the test. In session 2021-22, the grievance system is also made online for the hassle-free resolution of grievances utilizing WhatsApp and email.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The PSOs and COs are designed by the university. The university has approved the syllabus along with its outcomes. Program outcomes and course outcomes for all Programs offered by the institution are stated and displayed on the website and communicated to the teachers and students.

The Institution has defined learning outcomes in consultation with all respective stakeholders. The faculties of respective subjects have written down the appropriate COs for each course of the program from the first semester to the final semester through persistent deliberation with different stakeholders.

Programme outcomes (PO) and course outcomes (CO) are indicators for the assessment of student's performance and achievement of learning objectives. Programme outcomes (PO) and course outcomes (CO) have been defined by every department for the respective

courses. Course outcomes (CO) are discussed by the faculty with the students during the teaching-learning process and are also displayed on the institutional website. At the end of every semester, all the departments evaluate POs and COs by using tools like the tutorial and mid-term results, exam results, yearly feedback etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://ssjcollege.ac.in/poco-pso/">https://ssjcollege.ac.in/poco-pso/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Based on the progression of students from UG to PG and information about the attainment of jobs from the alumni, the institution has a better understanding of the program outcomes and course outcomes. The institution follows the syllabi designed by RTM Nagpur University in three programs, B.A., B.Com. & B.Sc. that is also matching with the institutional mission. The absence of English medium education at the school level is a real challenge to the institution as far as the academic progress of the students in higher education. Under these circumstances, our teachers do hard work to manage the progress of the learners during their period in the institution. There is a lack of awareness about higher education institutions among students. Our teachers do aware of the outstanding institutions for further education after the UG programs. Our teachers always guide the students to admit to PG programs in quality institutions in the region. Thus the institution has always evaluated the progress and all type of outcomes of the learners on and off campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">Nil</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

**the year**

**341**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">Nil</a>

## **2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://ssjcollege.ac.in/wp-content/uploads/2023/01/04012023\\_ss\\_j\\_Report-on-Students-Satisfaction-Survey-SSS.pdf](https://ssjcollege.ac.in/wp-content/uploads/2023/01/04012023_ss_j_Report-on-Students-Satisfaction-Survey-SSS.pdf)

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**00**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution addresses the social issues of society and serves for the benefit of society by creating a conducive environment, aimed at the holistic development of the students. Apart from the classroom teaching, the students were sensitized to various social issues leading to the development of social responsibility, helping them to nurture as socially responsible citizens. The NSS unit, the Equal Opportunity Centre, and other departments and committees under the direction of IQAC have planned and organized outreach and extension activities through offline and online modes. The institution always collaborates with various government and non-government organizations and organizes various activities.

The institution has successfully organized a residential NSS camp. Extension activities such as a Cleanliness drive, Blood donation camp, Environmental awareness drive, Voter awareness and New Voter's registration programme, Suryanamaskar Campaign, International Yoga Day, Five days COVID-19 Vaccination Camp, Webinar on Water Literacy and Rainwater harvesting, Malnutrition awareness drive, Community Kitchen, Distribution of floor cleaners and envelopes for medicine made from waste paper to the government hospitals, Guidance on the Physical and Mental health of people and their management during the COVID period, Street play on Patriotism under the scheme, Azadi ka Amrut Mahotsav.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded



**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure facilities for delivering the process of teaching-learning such as buildings, classrooms, and laboratories with sufficient equipment and instruments. All departments have sufficient computing equipments. The college has 18008.58 Sq. Mtr. of the land area.

- Developed Miyawaki dense forest on an area of 715 Sq. Mtr. in which 650 plants of 22 varieties.
- There are 12 well-furnished spacious classrooms
- LCD projectors are installed in 6 out of 12 classrooms permanently
- Six movable projectors and one OHP (Overhead Projector)
- Two Interactive Boards with Wi-Fi through modems and routers
- ICT Hub with 40 personal computers
- 40-inch LCD TV for audio-video content
- Portable Amplifiers, USB Speakers including Laptops
- Separate reading room with a seating capacity of 50 students and teachers in the library.
- INFLIBNET, OPAC and M-OPAC facilities
- The institution has also provided computers, laptops, printers and printer-cum-scanner to many departments.
- Reprographic facilities available on campus
- Portable Podium with the inbuilt speaker, cordless microphone and amplifier
- Audio videos in the form of CDs and DVDs of BBC film versions of Shakespeare's Plays.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ssjcollege.ac.in/?playlist=ac62232&amp;video=f0184c2">https://ssjcollege.ac.in/?playlist=ac62232&amp;video=f0184c2</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The most outstanding aspect of the institution is that there is a separate building for Gymnasium, with a built-up area of

1726.sq.ft.

- Facilities for outdoor games such as Cricket, Volleyball, Basketball, Kabaddi, Kolf Ball and Kho-Kho.
- Facilities for Athletics, Discus throw, Shot Put, Long Jump, High Jump, and Cross Country.
- Facilities for indoor games such as Badminton, Chess, Caroms, and Table Tennis.
- Offers practice sessions for inter-collegiate and university-level matches.
- Provides Healthy Food Supplements such as Eggs, Milk, Bananas, etc.
- Provides Sports Kits for the selected students with a 50% discount
- The Gymnasium has a lot of facilities for Health and Fitness.
- Facilities for the cultural activities of the students. Seminar Hall is used as a multi-purpose classroom as well as for conducting small Programmes
- Capacity to accommodate any Big Cultural Event on campus.
- Yoga Center for old people in the morning before the beginning of the classes.
- The institution has provided the Gymnasium to Govt Employees especially Police etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

619500

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institutional Library has an Integrated Library Management System (ILMS) with LIB-MAN Software under the Centralized Campus Management System (CCMS) with the latest version 2.0.0.3. The Library has entered all the books in the system and this system manages the information about the books in the library through its facility of Online Public Access Catalog (OPAC).

- The Library has subscribed to the N-LIST Programme (UGC INFLIBNET Consortium)
- Other resources available easily in the present context, the use of the INFLIBNET is not enough as per the expectation of the institution. Some of the teaching staff and students have subscribed to the National Digital Library (NDL), sponsored by MHRD and developed by IIT Kharagpur.

- Teachers visit the INFLIBNET to access knowledge because many rarer books and journals are also available.
- The Library has a large collection of CDs and DVDs as a resource for knowledge.
- Books on Competitive Examinations such as MPSC, UPSC, Police Recruitment, Clerk Grade Examination, Staff Selection Commission etc.
- Facility of reference books for all subjects and Encyclopedias', English and Marathi Dictionaries, Annual University Reports etc.
- The Library has subscriptions for Hindi Dailies, Marathi Dailies and English Dailies too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://ssjcollege.ac.in/library/">https://ssjcollege.ac.in/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**124315**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has updated its IT infrastructure and facilities for teachers and students and administrative staff extensively equipped with modern technologies and facilities.

- Increased the number of desktop computers
- Reprographic facilities for students and teachers
- Installed roof-mounted LCD Projectors in classrooms.
- One Interactive Board has been installed in one classroom and another in the Department of Geography.
- A biometric machine has been installed for recording the attendance of the employees.
- Important Desktop computers and Laptops are updated and protected.
- The institution has three Wi-Fi Routers in three different places with 200 MBPS speed; they cover almost all areas of the campus with the facility to all.
- Principal's Chamber is equipped with a Computer, Printer and Two Air Conditioners and TV with a recording of CCTV footage.
- 40-inch LCD TV in the IQAC with LAN for teachers for a better understanding of the SSR & AQAR preparation along

with a desktop computer and a printer.

- RTM Nagpur University Examination control room on the ground floor of the main building with full IT infrastructure & power backup.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

#### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6,19,500

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-designed planning to maintain and utilize physical infrastructure and academic and support facilities.

**Physical Facilities:** Physical infrastructure like classrooms, gymnasium, drinking water, library, laboratory, ICT hub, sports & games facilities are quite maintained by the concerned departments and committees. The institution has an electrician cum plumber for maintaining the power and water supply system. The institution has maintained a stock register and verification through the committee yearly. The physical facilities are utilized and maintained by the concerned departments.

**Academic Facilities:** Academic administration has functioned on the cloud-based CCMS software designed and developed by Master Soft ERP Solutions Pvt. Ltd., Nagpur and utilized modes in the system for different purposes. The library is fully automated with ILMS (Integrated Library Management System). LIBMAN software is used in the fully automatic functioning of the library along with the OPAC facility for the users. The library has subscribed to UGC-INFLIBNET.

**Support Facilities:** Facilities like sports & games, Canteen, Rose garden, Botanical garden, Herbal garden, and Miyawaki are maintained regularly. The institution is covered under the surveillance of CCTV and ensured safety and security on the campus. The Principal can watch and monitor the system through the LCD from the chamber.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
864	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
13	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 613">Link to institutional website</td> <td data-bbox="529 506 1436 613" style="text-align: center;"><a href="#">NIL</a></td> </tr> <tr> <td data-bbox="86 613 529 678">Any additional information</td> <td data-bbox="529 613 1436 678" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 678 529 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="529 678 1436 824" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	<a href="#">NIL</a>	Any additional information	<a href="#">View File</a>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to institutional website	<a href="#">NIL</a>								
Any additional information	<a href="#">View File</a>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	<b>00</b>								
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	<b>00</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 1207 529 1272">File Description</th> <th data-bbox="529 1207 1436 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 529 1337">Any additional information</td> <td data-bbox="529 1272 1436 1337" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1337 529 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="529 1337 1436 1559" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the MPU Act, 2016, our institution would have formed the Students' Council for promoting leadership qualities among the students and their participation in various administrative, co-curricular and extra-curricular activities. But as per the decision of the Maharashtra Government, the Students' Council has not been formed on the campus. Otherwise, the President and Secretary of the Students' Council would have become members of the College Development Committee (CDC) and Students' leaders could have participated in the administration of the institution. The institution has not yet formed the Students' Council but the

institution is always on the frontline for promoting leadership and participation of the students in all programs. Throughout the academic session, NSS Unit organizes various programs, and volunteers of the NSS have played a paramount role in all activities. The NSS unit of the institution has expedited the leadership potential of the students on the campus and also utilized and promoted their talents in 7 Day special camp in the adopted village. The Principal has also nominated three meritorious students into IQAC. Advisory committees of the sports and library have students' representatives for ensuring their participation in the decision-making process.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

134

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of the alumni association is still under process under the Charitable Trust. The institution has the practice of inviting former students who excelled in the NET/SET examination

and other competitive examinations and sharing their life experiences with the present students for motivation and inspiration. The College Development Committee has a representative from the alumni as per the Maharashtra Public Universities Act, 2016. The Alumni Association held meetings on the campus and discussed the overall progress of the institution and decided to generate funds for the development of the institution and support services on the campus.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has effective leadership in tune with its vision and mission through its Statutory Body, College Development Committee (CDC) and IQAC with adequate democratic functioning.

#### VISION

- To Impart higher education, specifically, to financially and educationally deprived, and every aspirant in general, to make them capable of countering the challenges of poverty, superstition, casteism, and regionalism and to instil into them the factual culture of India.
- The institution has volition based on the noble concept from Rigveda It means "Let all knowledge in the world come to us". To enable our college to spread and impart it to the stakeholders

#### MISSION

- All round personality development of the students;
- To spread education that helps the learners to purify their mind, body and soul;
- To encourage the students to analyze their hidden potential;
- To inculcate into the students, the value of character and morality as an integral part of true education;
- To collaborate with society for the sustenance of human values and balanced neighborhood networking;
- To promote awareness among the students and masses that they are responsible and accountable citizens of India;
- To promote methods of innovation in the students;
- To develop practical wisdom in the students to make life successful.

File Description	Documents
Paste link for additional information	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution works on the democratic principles of decentralization and participative management for qualitative outcomes. As per the Maharashtra Public Universities Act, 2016 and the affiliating university statutes and ordinances, the governance of the institution is conducted through the College Development Committee (CDC) which consists of members from Management, Education, Industry, Social Service, Research, IQAC Coordinator, a woman teacher representative, two teacher representatives, and a representative of administrative staff. The Principal is working as the Member secretary of the College Development Committee. The participative deliberations of this forum result in decisions/formulation of policies on key issues of the institution. The Principal implements the policies by delegating authority to three faculties in charge, Heads of the departments and coordinators of committees. The faculty act as members of the committees. Regular meetings are held and policies were implemented. AQAR has been prepared through 7 criterion-wise committees in which all teachers actively participated and including the non-teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://ssjcollege.ac.in/about-igac/">https://ssjcollege.ac.in/about-igac/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC has always made strategic plans for overall qualitative improvement and also with the specific purpose of strategic intervention. The Management Body has an earnest desire to implement the Action Plan of the IQAC. IQAC has identified the requirement for excellence in academic quality sustenance and development. IQAC has set out long-term and short-term goals for the overall development of the institution. College Development Committee and the IQAC augment the infrastructure and its renovation wherever necessary. Most of the classrooms have ICT-enabled facilities. Various committees under the IQAC submit their annual plans to be implemented for quality sustenance. Thus institution can effectively deploy manpower for the overall progress of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SSJ_Institutional-Academic-Calender-2021-22.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Shivprasad Sadanand Jaiswal College is run by Shri Durga Shikshan Sanstha Arjuni/Morgaon, District Gondia. Shri Durga Shikshan Sanstha was registered as per the Bombay Public Trust Act, 1951. The President of the Trust functions as the Chairman of the Governing Body and the Principal functions as the Member Secretary of the College Development Committee (CDC) constituted as per section 97 (1) of the Maharashtra Public Universities Act, 2016.



IQAC Coordinator of the institution has been working as the Member Secretary as per section 95(4) of the Maharashtra Public Universities Act, 2016. Statutory bodies of the institution are functioning in financial matters with utmost transparency and accountability. Appointments, service rules, and procedures comply with the norms laid down by the Government of Maharashtra and RTM Nagpur University from time to time.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Link to Organogram of the Institution webpage	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/11/01112022_SSJ_Organogram.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/11/01112022_SSJ_Organogram.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institution provides several welfare measures for teaching and non-teaching staff.

- Group insurance scheme of Rs. 42301/- for teaching and non-teaching staff
- Accidental insurance scheme of 40 lakhs for the account holders given by the Bank of Maharashtra

- Credit Cards are given by the salaried bank to college employees
- The overdraft scheme is run by the bank for needy employees of our college
- Accidental Group Insurance Scheme of 10 lakhs for all the employees of the institution.
- The institution has supported the staff to avail of Home loans & Personal loans from the banks by issuing salary slips for the three months and the process of the loans.
- The institution has also supported taking loans from the Government Provident Fund (GPF) when regular employees are needed.
- The institution provides uniforms and washing allowance to class IV employees.
- The institution also supports employees with medical reimbursement facilities received by Govt. of Maharashtra.

Moreover, all the sports and gymnasium facilities are utilized by the staff members for their physical fitness. Yoga camps are also being organized by the institution for college staff members. Besides this, Gymnasium facilities are also available for employees.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****2**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****11**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for the teaching staff. The teaching staff of the institution follow the Performance Based Self-Appraisal as per the UGC regulations and as per the Direction issued by RTM Nagpur University, Nagpur. Teachers duly fill up the self-appraisal form and submit it with supportive documents for the screening. A Screening Committee is working under the IQAC Coordinator. This Screening Committee verifies API Score based on the documents. After the screening process, the said committee approves the Self-Appraisal file of the teacher and recommends for further process to the Principal. The performance appraisal system for the teaching staff is very supportive and benefits for their promotion under Career Advancement Scheme (CAS). There is a provision for Confidential Reports to the non-teaching staff which is entirely under the jurisdiction of the college principal.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is on a grant-in-aid basis. The major source of

the grant is received from the state government for salary and non-salary. The financial audit is carried out by a Chartered Accountant deputed by the institution who does an internal audit in every financial year. Apart from this internal financial audit, we face two external financial audits.

1. Joint Director, Higher Education Nagpur Division, Government of Maharashtra
2. Auditor General, Govt. of India.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has mobilized funds from various resources excluding salaries such as Govt. of India and Govt. of Maharashtra, Fees collected from students, donors and Management. The Principal of the institution has prepared a budget for every financial year and placed it for the approval of the Governing Body, the College Development Committee. The Principal of the institution has prepared the estimate within the budget allocation and called at least three quotations from the distributors. These quotations are placed before the purchase committee to decide and recommend the distributors based on the lowest quotations and then

submitted to the Principal for the further purchasing process. The Principal utilizes the funds for the regular expenditure of the institution.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institution usually frames an Action Plan and ensures that this plan is for the overall development of the institution and the same plan has been placed before the College Development Committee for approval. At the beginning of the session, IQAC allots work distribution through various committees and prepares the academic calendar. All the activities throughout the academic session are monitored by the IQAC and ensure quality assurance strategies. IQAC also allot seven criterion-wise Committees for AQAR preparation. These committees collect documents for QIM and QnM metrics and submit them to the IQAC. IQAC always encourages the organization of seminars/conferences/workshops/guest lectures, extensions and outreach activities. The IQAC has an action plan for every academic session and accordingly, these plans have been implemented successfully.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process is the backbone of our institution hence it is monitored by the IQAC through the various committees. Incremental improvement has been completed as per the recommendations of the NAAC peer team. IQAC has tried its best to

resolve these recommendations within the capability of the institution. Specifically, in the area of ICT facilities, IQAC has taken initiative to improve the ICT facilities in classrooms, an ICT hub with 40 PCs, a library management system and barcoding of the books etc. IQAC encourages teaching and non-teaching faculties for participating in FDP relating to the ICT tools and innovative teaching methods like experiential learning, project-based learning, inquiry-based teaching-learning, use of simulations in teaching etc. The IQAC mainly focuses on the overall qualitative functioning of the institution based on the teaching-learning process for quality enhancement.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://ssjcollege.ac.in/collaborations/">https://ssjcollege.ac.in/collaborations/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has facilities to maintain security and safety on a priority basis. The institution covers all important areas on campus through CCTV surveillance. The institution has a girls' common room on the ground floor with a sanitary napkin vending machine, attached toilet and bathroom. The institution has a separate washroom for girls on the first floor with a water heater facility and separate boys' washroom on the second floor. The institution promotes gender sensitization through various activities such as:

1. Induction program for admitted students on gender sensitization and gender equity
2. Girls and boys have ensured active participation in many events and cultural activities.
3. Many girls and boys actively participate in sports & games.
4. Ensure gender equality in all activities
5. Institution celebrates international women's Day with a prominent woman as a guest to inspire girls' students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SJ_Institutional-Academic-Calender-2021-22.pdf">https://ssjcollege.ac.in/wp-content/uploads/2022/12/24122022_SJ_Institutional-Academic-Calender-2021-22.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">(A) CCTV (B) Common rooms (C) Sanitary pad vending machines</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:**

Solid waste is collected in the dustbin and utilized for composting. The waste includes damaged furniture, paper, plastics, food waste, glass, grass, plant leaves, etc., and dumps in the yard and damaged furniture is stored for reuse in the future. The institution has a plan in its pipeline for the recycling of solid waste in different ways. One of them is establishing a vermicomposting plant on the campus. The used one side print paper in the office is sometimes used for other purposes. The department of chemistry converts old assignment books and practical records into useful medicine envelopes and distributes them to local government hospitals.

**Liquid waste Management:**

The college has a good drainage system.

**E-waste Management:**

The department of physics has utilized mobile chargers in the laboratory to carry out practicals. Other wastes include computer parts, printer parts, and electronic devices, which the institution tries to repair if possible. If they are not repairable, they are collected in a scrap room.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">Nil</a>
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 510">File Description</th> <th data-bbox="529 441 1436 510">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 510 529 611">Geo tagged photographs / videos of the facilities</td> <td data-bbox="529 510 1436 611" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 611 529 680">Any other relevant information</td> <td data-bbox="529 611 1436 680" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents						
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>						
Any other relevant information	<b>No File Uploaded</b>						
<b>7.1.5 - Green campus initiatives include</b>							
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>B. Any 3 of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="86 1180 529 1249">File Description</th> <th data-bbox="529 1180 1436 1249">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1249 529 1350">Geo tagged photos / videos of the facilities</td> <td data-bbox="529 1249 1436 1350" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1350 529 1420">Any other relevant documents</td> <td data-bbox="529 1350 1436 1420" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Any other relevant documents	<b>No File Uploaded</b>	
File Description	Documents						
Geo tagged photos / videos of the facilities	<a href="#">View File</a>						
Any other relevant documents	<b>No File Uploaded</b>						
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>							
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the above</b>						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is situated in eastern Maharashtra (Vidharbha). This region is popular for its diversity in cultural activities like Dhandar, Drama, Lawani, Folk dance (Gondi Dance), etc. The institution organizes an annual function for the students. The institution promotes the students to participate in such events

and perform specifically such local cultural events. Students know the local cultural traditions and perform beautifully on the stage.

The local language is Marathi, the institution celebrates the "Marathi Bhasha Diwas" to inculcate the dignity of the mother tongue and the importance of the mother tongue in the day to day life. Institution celebrates social harmony week in the celebration of Mahatma Fule Jayanti, Workshop on Caste Validity, Dr B. R. Ambedkar Jayanti by organizing an Essay competition, 13 hours reading day event in the library and a cleanliness drive in the local area by the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

An institution always binds to society through different extra-curricular activities to promote, to aware students and staff of the local and primary problems of society. For this, many activities and programmes are organized on the campus and outside the campus like Cybercrime awareness, voter registration camps, Vaccination drives, Blood donation camps, and legal awareness camps. Our NSS unit and their volunteers are involved in regular activities for inculcating human values, human rights and constitutional values and duties throughout the year and also organized a special residential camp in the adopted village, Khamkhura to address local problems, to understand local peoples, their culture etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code**

**D. Any 1 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution is committed to celebrating national and international commemorative days, festivals and events to aware and inculcate national, historic and cultural integrity among staff and students. The institution regularly organizes and celebrates the birth and death anniversaries of national heroes with great enthusiasm to be aware of their contribution to national development.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice No. 1**

**Title of the Practice: Best from Waste**

**Objectives:**

- Aware students of waste management.
- To inculcate the social responsibility of students towards society.

**Context:** Reusing waste paper in making useful things is a need of the future. To reuse waste and create awareness among students about waste management, the department of chemistry make medicine envelope from old papers of practical records and assignment notebooks.

**Practice:** Dept. of Chemistry makes an envelope from evaluated old practical records and assignment notebooks. These envelopes are distributed to nearby government hospitals for the distribution of medicines.

**Evidence of success:** 25 thousand envelopes have been distributed to a rural hospital, Arjuni/Morgaon. The Hospital distributes its medicines in these envelopes.

**Resources required:** Old Practical record book and assignment books.

**Best Practice No. 2**

**Title of the Practice: Floor cleaner preparation**

**Objectives:**

- To create awareness among people and students regarding hygiene.
- To create interest among students in industrial products.

**The Context:** To prepare Floor cleaner in the chemistry laboratory lower than the market cost and utilize for the requirement of the institution.

**The Practice:** Students prepare floor cleaners in the chemistry laboratory under the guidance of teachers, utilized for the institution and distributed them to the government hospitals.

**Evidence of success:** Reduced the cost of cleaning in the institution and hospital.

**Resources required:** Water, raw material, waste empty bottles.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has always been devoted to following the noble concept of Institutional Social Responsibility (ISR) in its overall functioning. 200 volunteers of the NSS unit are always ready to deliver on this social responsibility through various activities and nurturing them as socially responsible citizens as per the mission of the institution. The NSS unit, the Equal Opportunity Centre, and other departments and committees under the direction of IQAC have planned and organized various activities through offline and online modes. The institution collaborates with various government and non-government organizations and organizes activities such as a Cleanliness drive, Blood donation camp, Environmental awareness drive, Voter awareness, and New Voter's registration camp, Suryanamaskar Campaign, Tree Plantation, Miyawaki dense forest on campus, International Yoga Day, Five days COVID-19 Vaccination Camp, Webinar on Water Literacy and Rainwater harvesting, Malnutrition awareness drive, Community Kitchen, Distribution of floor cleaners and envelopes for medicine made from waste paper to the government hospitals, Road Safety campaign, Guidance on the Physical and Mental health of people and their management during the COVID pandemic period, Street play on Patriotism under the scheme, Azadi ka Amrut Mahotsav.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

1. To organize an induction program
2. To organize a program for identifying the cultural talent of the students at the entry-level
3. To organize a program for identifying the sports talent of the students at the entry-level
4. To complete the Seminar Hall on the second floor
5. To increase the ICT facilities in the institution
6. To strengthen the Alumni Association
7. To organize seminars/conferences/workshops
8. To sign new MoUs and bring the functioning of the existing MoUs
9. To launch earn and learn scheme for the students
10. To increase the CCTV surveillance on the campus
11. To start new programs/ Certificate Courses in UG/PG levels
12. To beautify the campus
13. To change the domain of the institutional website from [www.ssjaiswalcollege.edu.in](http://www.ssjaiswalcollege.edu.in) to [www.ssjcollege.ac.in](http://www.ssjcollege.ac.in) and update the website with exclusive information
14. To build up wooden courts in the Indoor Sports Facility
15. To start an E-payment gateway on the institutional website for students
16. To organize a Training program for the Administrative Staff