YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Shivprasad Sadanand Jaiswal College
• Name of the Head of the institution	Prof. Ishwar Shrawan Mohurley
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07196220158
• Mobile No:	9421719303
• Registered e-mail	ssjcollege@rediffmail.com
• Alternate e-mail	iqacssjc@gmail.com
• Address	Near Railway Station, Arjuni Morgaon Dist- Gondia 441701
• City/Town	Gondia
• State/UT	Maharashtra
• Pin Code	441701
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Rashtrasant Tukadoji Maharaj Nagpur University Nagpur**
• Name of the IQAC Coordinator	**Dr K J Sibi**
• Phone No.	**8275868234**
• Alternate phone No.	**9404118866**
• Mobile	**8698959401**
• IQAC e-mail address	**iqacssjc@gmail.com**
• Alternate e-mail address	**apdshyam@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ssjcollege.ac.in/wp-content/uploads/2023/07/11072023_SSJ_AQAR2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://ssjcollege.ac.in/wp-content/uploads/2023/05/05052023_SSI_Academic-Calender-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B**	**2.11**	**2019**	**18/10/2019**	**17/10/2024**

6.Date of Establishment of IQAC	**15/03/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depart ment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	`03`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Completed the Seminar Hall on the second floor 2. Increased the ICT facilities in the institution 3. .Strengthened the Alumni Association 4.Organized seminars/conferences/workshops 5, Signed new MoUs and bring functioning of the existing MoUs 9. To launch earn and learn scheme to the students 10. To increase the CCTV surveillance in the campus 11To start new programs/courses in UG/PG levels`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`To organize induction program`	`Executed`
`To organize program for identifying the cultural talent of the students at the entry level`	`Executed`
`To organize program for identifying the sports talent of the students at the entry level`	`Executed`
`To complete the Seminar Hall on the second floor`	`Executed`

To increase the ICT facilities in the institution	Executed
To strengthen the Alumni Association	Executed
To organize seminars/conferences/workshops	Executed
To sign new MoUs and bring functioning of the existing MoUs	Executed
To launch earn and learn scheme to the students	Executed
To increase the CCTV surveillance in the campus	Executed
To start new programs/courses in UG/PG levels	Executed
To beautify the campus	Executed
To change the domain of the institutional website from www.ssjaiswalcollege.edu.in into www.ssjaiswalcollege.ac.in and updating the website with excusive information	Executed
To make awareness among the students and increase the number of beneficiaries in competitive examination training under Career Katta scheme	Executed
To organize New Voter Registration Drive among the students	Executed

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	26/03/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	12/02/2024

15.Multidisciplinary / interdisciplinary

The vision and mission of the institution have already made a multidisciplinary approach and holistic development of the students. The institution has many streams of programs; arts, social science, commerce and science. As part of the multidisciplinary approach, the institution initiated to open science faculty in 2008. A large number of students in this region have benefitted from science education through the institution. The institution offers a multidisciplinary and flexible curriculum inside each faculty with internal choice. Besides the compulsory languages like Marathi and English, students can opt for three other subjects with internal choices inside each stream. Rashtrasant Tukadoji Maharaj Nagpur University has implemented the Choice Based Credit System (CBCS) in all streams with internal assessment as an integral part of the curriculum. The internal assessments are based on the students' assignments, projects and seminars etc. Environmental Science in Semester IV in all streams is mandatory for all students. Affiliated University shall not provide a degree certificate without clearing the Environmental Science subject. The institution has already far ahead with its distinctiveness for community engagement and service, environmental education and value-based education through its various programs.

16.Academic bank of credits (ABC):

Our institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University. As per the directions issued by the University, the registration process of Academic Bank of Credit (ABC) is initiated and completed as part of the preparation of implementing the NEP 2020 from the session 2024-25 for the UG programs. NEP 2020 will be implemented for the PG programs from session 2023-24. The institution always encourages teachers to design their curriculum for short-term courses, bridge courses, add-on courses and skill based courses with modern pedagogical approaches. Teachers inform the students about reference books and e-books, journals which are available in the library for furthering their knowledge in the concerned subjects. The institution has a Wi-Fi facility which is accessible in all classrooms. Therefore, ICT-oriented teachers utilize this facility for web-based teaching methods. The institution is ever ready to implement the Academic Bank of Credit

(ABC) in view of NEP 2020.

17.Skill development:

Our institution does not provide vocational education to students. It has three streams in its program: Humanities, Commerce and Science. Within these programs, the institution has limited scope in providing traditional skill-based education which can provide skill and aptitude along with knowledge to the students. Even though the institution is capable of inculcating value-based education to the students through the curriculum framework. The institution has adopted two mediums of instruction; Marathi, the vernacular language of the region and English, the international language. Marathi and English are the two mandatory subjects for the students in humanities for all semesters. Marathi and English are mandatory subjects for science students in semesters I, & II and for commerce students in semesters I, II, III, and IV. Therefore, all students who pursue their education in the institution will understand the true meaning of human life from the prescribed lessons in compulsory languages. Values in human life are always in conflict with individualism and materialism in the modern context. So it is very important to inculcate the true values of human life, universal brotherhood, tolerance, and mindfulness in society. The perceptions of the lessons in poetry, essays, novels, and drama ignite the students' minds, broaden their horizons, and reiterate the importance of peace and love in human life. Marathi literature and English literature provide more insights and deepen their understanding of human life among the students who have chosen these subjects. The language study of Marathi and English develops writing, reading, listening, and speaking skills among the students. The factual, inference, and personal-response questions have been framed in view of NEP 2020 in languages to help the students answer briefly with critical thinking in the context of prescribed lessons. Some of the lessons in English have taught them about emails, formal speeches, and views and opinions on different topics. Some units have focused on communication skills for facing a job interview, narrating an experience, developing reading comprehension, writing summaries, writing dialogues and group discussions, etc. Computer Application, a course in a self-financed mode in the Commerce Faculty, provides computer skills among the students of commerce. Home Economics, a course in the Faculty of Humanities, provides skills to girls' students about overall home management, the importance of a good diet, and the physical well-being of the individual. Geography, a course in the Faculty of Humanities, also provides certain specific skills to the students. The Department of Geography runs a Skill Based Certificate Course: Oratory to the

admitted students for developing their vernacular language communication skills and removing their stage fright. The Physics, Zoology, Botany, Marathi, and English Departments and Career Katta run skill development courses as value-added courses in the institution for the overall skill development of the students. Except for mathematics, all subjects in the Science Faculty are practical-based. The students in these courses get experiential learning and acquire certain skills in their respective subjects. Financial Accounting and Entrepreneurship Development also provide some practical skills to the students in the faculty of commerce. The institution has been contemplating signing MoUs with NGOs to promote skill-based programs on campus in offline as well as online modes in the future as part of its vision to implement NEP 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution does not have any online courses which integrate the Indian Knowledge System into its curricula but the institution has a curriculum to integrate the Indian Knowledge System in the programs. Compulsory Marathi and Marathi Literature have played a paramount role in teaching Indian Language, Literature and Culture to the students. These courses have covered a spectrum of Indian Writers such as Savarkar, Agarkar, Phule, Ambedkar, Vivekananda, Shahu Maharaj, Vinobha Bhave, Dyaneshwar, Eknath, Namdev, Tukaram, Gadge Baba, Tukadoji Maharaj, Jayant Narlikar, Mahesh Elkunchwar etc. Dr Ambedkar's lesson on the Future of Indian Democracy is the most relevant topic for the students in the present context because Indian Democracy faces new challenges. These types of lessons in the programs of the institution provide constitutional values and moralities to the students. Political Science is another subject in the Faculty of Humanities which also teaches salient features of the Indian Constitution. Apart from this, the institution organizes various programs like Constitution Day, Voters Day, Ambedkar's Birth Anniversary for inculcating the Indian Ethos and Constitutional Rights and Duties of the citizens to the students. The programs in the institution and the lessons in the syllabi have given a bit of a better understanding of the Indian Knowledge System and also provided the students with a rainbow of diverse thoughts. In view of the NEP 2020, teachers who teach their subjects through the medium of Marathi such as Compulsory Marathi, Marathi Literature, Economics, Home-Economics, History, Political Science, Sociology, Geography and Commerce are taught in mono-language mode, Marathi. The remaining subjects English, English Literature, Microbiology, Mathematics, Chemistry, Physics, Zoology and Botany are taught in the bilingual mode in view of NEP 2020. The institution's faculties

are already trained to adopt a bilingual mode in view of NEP 2020 as the modern pedagogical approach. Sociology, Economics, Home-economics, History and Political Science are the subjects which incorporate Indian Traditional Knowledge and Culture such as the Caste System, Cultural Studies in the Indian Context, History of India Ancient and Modern, Indian Economics, Indian Family Culture and its Management, Indian Constitution and its Fundamental Rights of the citizens and Directive Duties of the State. Geography also teaches the students about Indian Geography such as climate, weather and type of soils in different areas of India. Besides these, Compulsory Marathi and Marathi Literature have adopted a skill-based curriculum for the students in view of NEP 2020. The syllabi of the Compulsory Marathi and Marathi Literature to develop the language skill of the students such as a collection of proverbs in Marathi, a collection of good thoughts in Marathi, practical assignments for boosting the vocabulary of Marathi, how to make self-introduction in Marathi, application for job in Marathi, how to draft a complaint letter in Marathi, the practice of summary writing, the practice of office communication, how to concentrate on reading in Marathi etc. Dynamic communication skills are an integral part of the personality development of students and these components in the syllabi will help them to boost the clarity of thoughts. Therefore, the institution is well equipped for the holistic development of the students in the Indian Knowledge System, Language and Culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The affiliated university has initiated a transformation of its curriculum towards outcome-based education, and naturally, our institution has come under the outcome-based education mode. The institution has made an effort to consolidate all the course outcomes (COs), program outcomes (POs), and program special outcomes (PSOs) and upload them on the institutional website for all the stakeholders' perusal. It is the good practice of the institution to raise awareness about the outcomes of the courses and programs among the faculties and students. In view of NEP 2020, the institutional website has been updated with dynamic features such as teachers' profile and their achievements, etc. Students who do admit to the institution can access the teachers' experience, their specialization, research achievements, and publications in their credits. Students can understand the outcomes of the teachers on the institutional website. Therefore, students will have an appropriate understanding of their teachers. Students can remotely access the outcomes of their courses and their syllabi from the website of the institution. The institution has a plan in its pipeline to upload all study materials of their subjects on the website and so

classrooms shall be dictation-free classrooms. Teachers can concentrate on the overall development of the students in view of NEP 2020 by saving the time of dictation in the classrooms. The institution has prepared the entire academic action plan as per the NEP 2020 and is also making awareness about the outcomes of the courses and the programs.

20.Distance education/online education:

The institution has a lot of possibilities for conducting vocational courses through ODL mode from digital platforms like SWAYAM & MOOCs to the students. Teachers in the institution have successfully acquired the certificates of short-term courses, orientation programs and refresher courses through the ODL mode from UGC-HRDCs. This is also possible in the context of students who pursue their education in the institution. The institution has to delineate the possibilities of vocational courses to the students through the ODL mode. The institution has to make awareness among the students to promote such vocational courses from the ODL mode. Most of the students have Android mobiles and smartphones with sufficient data packs. More than this, the institution has high-speed internet with a Wi-Fi facility on campus. The institution has established and developed an IT infrastructure for teaching-learning activities. The ICT Hub in the institution has 40 personal computers with LAN. Besides this, the library has the facility of a Network Resource Centre with 7 computers with LAN. So the institution has the capability of adopting offline/online distance education. The institution has made efforts to train the faculties for the use of technological tools in teaching-learning such as Google Classrooms, Google Forms, Whatsapp and Testmoz etc. If the institution has to make widespread awareness among the students, there are enough possibilities for revolution in the vocational courses from the platform of blended learning in view of NEP 2020. The institution runs an online training program known as "Career Katta" for the guidance of competitive examinations and career in industries. The students who registered with this ODL mode are largely benefitted from this online training. The institution has received the best college award in the Gondia district for running this online guidance program. Overall, the institution has utilized its strengths and potentialities for the large benefits of the students from the rural background.

Extended Profile

1.Programme

1.1	191

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**894**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**894**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**178**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**28**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**42**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7013344**
4.3 Total number of computers on campus for academic purposes	**45**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a systematic approach to ensuring curriculum delivery through a well planned and documented process. The Academic Planning Committee under IQAC designs its institutional academic calendar in accordance with the university calendar for effective implementation of the curriculum. Each department has made its plan under the Academic Planning Committee and delivers its plan as per the available working days in the institution. The timetable committee ensures the maximum utilization of the existing classrooms and facilities at the time of timetable preparation.Each department has prepared its own departmental schedule of teaching and learning activities.Teachers are directed to communicate departmental planning, viz., syllabi, question paper patterns, information about university examinations, and the system of evaluation in the university examination, at the beginning of each semester to students. Various tools, IT infrastructure, and internet facilities were used to deliver the curriculum effectively in online and offline modes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssjcollege.ac.in/wp-content/uploads/2023/05/05052023_SSI_Academic-Calender-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

To understand the learning level of the learners, continuous internal evaluation became a mandatory activity at the college. Continuous internalevaluationis an integral part of the teaching and learning process in the institution, and it helps to assess students' academic progress in the prescribed course throughout all semesters. Based on the performance of the students at the academic, sports, and cultural levels, the institution tracks the progress of the students and identifies the talented students to provide an opportunity. Continuous internal evaluation of the students has been conducted based on regular attendance, home assignments, project work, students' seminars, surprise tests, unit tests, tutorial classes, cultural events, debates and students' participation on the programs, etc. Students can self-evaluate their status and progress in overall performance, and these continuous internal evaluation processes help the teacher identify slow learners and advanced learners and provide support as per the needs of the students.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://ssjcollege.ac.in/wp-content/uploads/2023/05/05052023_SSI_Academic-Calender-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	A. All of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

175

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

175

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution is always committed to imparting higher education to economically deprived students and making them responsible citizens of India. The parent university has framed the syllabus and integrated cross-cutting issues into the curriculum. Various subjects have the issues prescribed in the syllabus, such as English, mathematics, zoology , geography, history, commerce, sociology, political science and so on. The number of girls is higher than the number of boys in the institution. It is a fact that girls are safe and secure on campus. Various programs have been organized to promote gender equity awareness among students and empower women in society. An Anti-Ragging Committee has been established to address student grievances and complaints and create awareness among students on campus and through the institutional website. Environmental Studies is a compulsory subject for semester IV students in all streams. The Department of Botany, Zoology, Geography, and Commerce organized an educational tour to teach knowledge of our surrounding environment, make citizens aware of the impacts of climate change and environmental issues, and encourage them to make a conscious effort to maintain sustainable development. Besides this, the institution is a multi-faculty one, in which most of the cross-cutting issues have been covered in the institution's curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

403

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

344

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://ssjcollege.ac.in/wp-content/uploads/2024/03/19032024_SSJ_1.4.1-Action-taken-report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1380

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

894

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners:

Remedial classes and bridge courses are organized to improve the student's academic level, specifically in the subjects in which students have not performed well in the precedent examinations. Continuous assignments are given to slow learners to improve their writing skills. Teachers do counseling for the students to solve their overall problems in the learning process. Teachers conduct unit-wise open-book tests to improve the writing skills of slow learners.

Advanced learners:

Considering the advanced learners' level, teachers allot practical-based project work to the students. Teachers also promote group discussions of the advanced learners and seminars on the choice of the advanced learners in the classroom. Guest lectures were also organized by various departments to further the knowledge of advanced as well as slow learners.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
921	**28**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 - Student-centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

The institution has initiated to enhance the learning experiences of the students through various activities.

Experiential Learning:

To provide experiences to the students, departments like English, Geography, Chemistry, Physics, Botany, Zoology, Microbiology and Mathematics carry out experiential learning. The Department of Botany, Zoology, Geography and Commerce has organized a study tour, excursion and industrial visit at various places.

Participative Learning:

The teachers always encourage participative learning through the presentation on any topic from the prescribed syllabus of their subjects. For the overall development of the learners, various programs are carried out in the classrooms and on campus. The institution ensures the active participation of the learners in the poster competition, Rangoli Competition, Singing, NSS Shramadan, Tree plantation, eradication of superstition, Plastic free campus, dance, environment & wildlife conservation, Cooking, and gender sensitivity.

Problem-Solving:

Teachers encourage students to lead their learning by solving their problems and if any difficulty, they face in the process, all teachers are accessible to the students in their respective departments. The continuous internal evaluation process has strengthened the communication between teachers and learners. The Department of Mathematics, Physics, Chemistry, Geography, Home Economics and Commerce have adopted the problem solving methods in their teaching-learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers and students have adopted various ICT tools for effective teaching-learning processes in online and offline modes. Teachers frequently adopt the ICT-based lecture methods for theory and virtual experimentation through simulation-based practicals proved to help the understanding level of the learners. The Department of Zoology has developed a QR code for the digitalization of Animal taxonomy. Through this tool, students can access animal information i.e. taxonomical classification, habitat, and description with their smartphones. Many teachers have participated in FDPs and RCs in online mode for upgrading themselves. Teachers have tirelessly solved the doubts of students about the examination and its MCQ pattern in online mode.. Some departments have uploaded study material on the institutional website for remote access to the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

510

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. To ensure transparency in internal assessment, the internal assessment system is communicated with the students well in time. At the entry level in the Faculty of Science, admissions are given purely on a merit basis and the list of merit students is displayed on the Notice board. Students who are admitted for the concerned courses are assessed continuously through various evaluation processes. Continuous evaluation is done through Group Discussion, Unit Tests, Assignments, Submission of projects, and Seminar Presentations. Unit tests are conducted regularly as per the schedule given in the academic calendar. For transparent and robust internal assessment, the following mechanisms are adopted Question Paper Setting, Conduct of Examination, display of results, and interaction with students regarding their internal assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. It has created the students' interest to participate actively in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which are essential to face the interviews.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the institutional level, the Students' Grievance Redressal Committee has been formed and details regarding the policy and procedure have been displayed on the website.

The Institutional Level Grievance Redressal Committee deals with academic and non-academic matters. After the internal assessment, answer books are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation. The Heads of the department have resolved grievances of academic matters of the learners. If a student has any grievances related to the evaluation of the university, answer scripts are intimated to the subject handling faculty and head of the department if necessary. After the evaluation of the internal assessment, answer sheets are given to the students to get an understanding of their performance on the test.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The PSOs and COs are designed by the university. The university has approved the syllabus along with its outcomes. Program outcomes and course outcomes for all Programs offered by the institution are stated and displayed on the website and communicated to the teachers and students.

The Institution has defined learning outcomes in consultation with all respective stakeholders. The faculties of respective subjects have written down the appropriate COs for each course of the program from the first semester to the final semester through persistent deliberation with different stakeholders.

Programme outcomes (PO) and course outcomes (CO) are indicators for the assessment of student's performance and achievement of learning objectives. Programme outcomes (PO) and course outcomes (CO) have been defined by every department for the respective courses. Course outcomes (CO) are discussed by the faculty with the students during the teaching-learning process and are also displayed on the institutional website. At the end of every semester, all the departments evaluate POs and COs by using tools like the tutorial and mid-term results, exam results, yearly feedback etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Based on the progression of students from UG to PG and information about the attainment of jobs from the alumni, the institution has a better understanding of the program outcomes and course outcomes. The institution follows the syllabi designed by RTM Nagpur University in three programs, B.A., B.Com. & B.Sc. that is also matching with the institutional mission. The absence of English medium education at the school level is a real challenge to the institution as far as the academic progress of the students in higher education. Under these circumstances, our teachers do hard work to manage the progress of the learners during their period in the institution. There is a lack of awareness about higher education institutions among students. Our teachers are aware of the outstanding institutions for further education after the UG programs. Our teachers always guide the students to be admitted to PG programs in quality institutions in the region. Thus the institution has always evaluated the progress and all type of outcomes of the learners on and off campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

153

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ssjcollege.ac.in/wp-content/uploads/2024/02/29022024_SSJ_Students-Satisfaction-Survey-SSS-2022-2023-pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Right from the beginning, the institution has been addressing the social issues of the society and serving for the benefits of the society by creating the conducive environment, aimed at the holistic development of the students. Apart from the classroom teaching, the students were sensitized to various social issues leading to the development of social responsibility, helping them to nurture as socially responsible citizens. The NSS unit, the Equal Opportunity Centre, and other departments and Committee's under the direction of IQAC have planned and organized outreach and extension activities. The institution always collaborates with various government and non-government organization and organizes different activities in and out of the campus.

The faculties were engaged in organization of workshops and webinars through online mode and in person mode. The institution has successfully organize residential NSS camp. Some of the important extension activities organized by the institution leading to sensitize the students are as follows:

- Cleanliness drive in and out of the campus
- Blood donation camp
- Environment awareness drive
- Voter's awareness program through bicycle rally.
- Plastic waste collection Campaign
- Shram dan
- Tree Plantation
- State level NSS Camp
- Health checkup camp
- Program on Removal of superstitions and scientific perspective in the society
- Awareness Rally for Indian Science Congress Conference.

- **Celebration of International Yoga Day**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1110

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure facilities for delivering the process of teaching-learning such as building, classrooms, and laboratories with sufficient equipments and instruments. All departments are having sufficient computing equipments. The college has 18008.58 Sq. Mtr. of land area.

There are 12 well-furnished spacious classrooms

LCD projectors are installed in the 7 out of 12 classroom permanently

Six movable projectors and one OHP (Over Head Projectors)

Two Interactive Board with WI-FI. through modems and routers

ICT hub with 40 personal computers

A 40 inch LCD TV for audio video contents

Portable Amplifiers, USB Speakers including personal Laptops

Separate reading room with a seating capacity of 50 students and teachers in the library.

The INFLIBNET, OPAC and M-OPAC facility

The institution has also provided computers, laptops, printers, printer-cum-scanner to many Departments.

Reprographic facilities available on the campus

Portable Podium with inbuilt speaker and cordless microphone and amplifier

Audio-videos in the form of CDs and DVDs of BBC film version of Shakespeare's Plays.

Well facilitate 7 laboratories are available in the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ssjcollege.ac.in/wp-content/uploads/2024/03/17032024_SSJ_Classromms-with-ICT-facility-at-a-glance.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The most outstanding aspect of the institution is that there is a separate building for Gymnasium, with a built up area of 1726.sq.ft.

Facilities for outdoor games such as Cricket, Volley-Ball, BasketBall, Kabaddi, Kolf Ball and Kho-Kho.

Facilities for Athletics, Discus throw, Shot Put, Long Jump, High Jump, Cross Country.

Well-constructed indoor stadium with built up area 965.76 Sq.Mts.

Facilities for indoor games such as Badminton, Chess, Caroms, Table Tennis and Cricket have with 100.00 Sq.Mts. area.

Offers practice sessions for inter-collegiate and university-level matches. It also provides Healthy Food Supplements such as Eggs, Milk bananas, etc.

Provides Sports Kit for the selected students with 50% discount

The gym has a lot of facilities for Health and fitness.

Facilities for the cultural activities of the students. The Seminar Hall is used as a multi-purpose classroom as well as for conducting small Programs

Capacity to accommodate any Big Cultural Event on campus.

Yoga Center for old people in the morning before the beginning of the classes of students.

The institution has provided the gym to government . employeesespecially police, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ssjcollege.ac.in/wp-content/uploads/2024/03/17032024_SSJ_Classromms-with-ICT-facility-at-a-glance.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7013344

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institutional Library has an Integrated Library Management System (ILMS). WithLib-Man Software under the Centralized Campus Management System (CCMS) with the version 2.0.1.5 Lib-Man. The Library has entered all the books in the system and this system manages the information about the books in the library through its facility of Online Public Access Catalog (OPAC).

The Library has subscribed to the N-LIST Program (UGC INFLIBNET Consortium)

Because of other resources available easily in the present context, the use of the INFLIBNET is not enough as per the expectation of the institution. Some of the teaching staff and students have subscribed to the National Digital Library (NDL), sponsored by MHRD and developed by IIT Kharagpur.

The teachers in these faculties visit the INFLIBNET for accessing knowledge because many rarer books and journals are also available.

The Library has a large collection of CDs and DVDs as a resource for knowledge.

Books on Competitive Examinations such as MPSC, UPSC, Police Recruitments, Clerk Grade Examination, Staff Selection Commission etc.

Facility of reference books for all subjects and Encyclopedias', English and Marathi Dictionaries and Annual University Reports etc.

The Library has subscriptions for Hindi Dailies and English Dailies too.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

142975

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14.88

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has updated its IT infrastructure and facilities for the teachers and students and for the administrative staff extensively equipped with modern technologies and facilities.

Increased the number of desktop computers

Reprographic facilities for student and teachers

Installed theroof-mounted LCD Projectors in classrooms.

One Interactive Board has been installed in one class room and another one in the Department of Geography for use.

Biometric machine is installed.

More than 24 CCTV Surveillance cameras installed on the campus.

Important Desktop computers and Laptops are updated and protected.

The institution has three Wi-Fi Routers in three different places with 200 MBPS speed; they cover almost all areas of the campus with facility to all.

Principal's Chamber equipped with a Computer, Printer, Fax Machine and Scanner and Two Air Conditioners and TV with recording of CCTV footage.

40 inch LCD TV in the IQAC with LAN for the purpose of teachers for the better understanding of the SSR & AQAR preparation along with one number of desktop computers as well as an attached printer.

RTM Nagpur University Examination control room in the ground floor of the main building with full IT infrastructure & power back up.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3228951

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Maintenance:

Annual Maintenance Contract (AMC) with the suppliers of certain items and equipment such as Generator, Interactive Boards, Inverters, UPSs, ROs, Water Coolers, biometric machines, computers, LCD projectors, OHP, scanners, printers, Air-Conditioners and Photostat Machines, 5 Fire extinguishers, refrigerators, microwave ovens, and BOD incubators.

Maintenance of buildings is done by the management Body.

For Plumbing and Electrical work, the institution has a private contract with a person to repair and maintain such things.

Academic Maintenance:

The Windows system is upgraded with the latest versions.

The important computers are protected with the up gradation of Antivirus Software.

The inverters and its batteries in the Administrative Office, and Library and in the Centre of Distance Education, YCMOU are well maintained.

Gymnasium Building is well maintained by the Department of Physical Education.

Laboratory: All laboratories of the institution have a stock register and at the end of academic year, the stock has been verified. Repairing of burner, cocks, pipeline, fire extinguisher, electrical maintenance, cleaning of basins, and computer repairing etc. are done by private contract persons from outside.

Library: Library has an attendant for smooth functioning.

Sports Complex: Department of Physical Education has a Peon who looks after the normal maintenance of the sports complex (Gymnasium, Store room, playground, Cricket pitch etc.) The Department of Physical Education has a stock register and the Sports Advisory Committee verifies the stock at the end of the academic session.

Classrooms: Cleanliness Committee looks after the maintenance of the

class rooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

760

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**E. None of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In order to foster student leadership and engagement in various extracurricular, administrative, and cocurricular pursuits, our college has established a Students' Council in accordance with the MPU Act of 2016. However, due to the decision of the Maharashtra government, the Students' Council has not been established on campus as yet. In the absence of this council, student leaders might have contributed to the university's management, with the President and Secretary of the Students' Council potentially being part of the College Development Committee (CDC). Despite the Students' Council not being formed yet, the university continually advocates for student leadership and participation in all activities. The NSS Unit organizes numerous events throughout the academic year, relying heavily on NSS volunteers. The NSS unit has played a pivotal role in nurturing students' leadership capabilities on campus, notably through a seven-day special camp in the adopted village. Furthermore, the principal has recommended three deserving students for the IQAC, highlighting their outstanding potential. Student representatives also sit on advisory committees for the library and sports programs, ensuring student involvement in decision-making processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

303

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution boasts an official alumni association, which regularly extends invitations to former students who have distinguished themselves in exams like NET/SET and other competitive tests. These accomplished alumni share their life journeys with current students, serving as a source of motivation and inspiration. Additionally, in accordance with the Maharashtra Public Universities Act of 2016, the College Development Committee includes a representative from the alumni. The Alumni Association convenes meetings on campus to deliberate on the institution's progress, strategize fundraising efforts for campus development, and provide support for students preparing for competitive exams, all while continuing to share their valuable experiences with the present student body.

File Description	Documents
Paste link for additional information	https://ssjcollege.ac.in/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has effective leadership in tune with its vision and mission through its Statutory Body, College Development Committee (CDC) and IQAC with adequate democratic functioning.

The Management Body is the supreme body in the organizational structure of the institution. Below this supreme body, there is a Governing Body, College Development Committee (CDC) as per theOrdinance No. 24 (College Code) and also as per section 97 of the Maharashtra Public Universities Act, 2016.

The CDChas three elected teachers' representatives and one elected non-teaching employee. The Principal nominates one of the HoD of the Departments in the institution as member in the CDC. The President and the Secretary of the Management Body are working as the Chairman & member of the College Development Committee respectively. The Principal nominates four members in the CDC from Education, Industry, Social Service and Alumni.

IQAC Co-ordinator isalso becomes the member of the CDC. The Principal is the Member Secretary of the CDC. The CDCapproves major decisions finalized in the IQAC and also approves short term perspective plan of the institution in its meeting. The elected teachers' representatives have been inducted as members into the reconstituted IQAC with a purpose to bridge the smooth functioning between IQAC and CDC. The teachers in the IQAC have played a major role in the strategic plan and its implementation in time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution works on the democratic principles of decentralization and participative management for qualitative outcomes. As per the Maharashtra Public Universities Act, 2016 and

the affiliating university statutes and ordinances, the governance of the institution is conducted through the College Development Committee (CDC) which consists of members from Management, Education, Industry, Social Service, Research, IQAC Coordinator, a woman teacher representative, two teacher representatives, and a representative of administrative staff. The Principal is working as the Member secretary of the College Development Committee. The participative deliberations of this forum result in decisions/formulation of policies on key issues of the institution. The Principal implements the policies by delegating authority to three faculties in charge, Heads of the departments and coordinators of committees. The faculty act as members of the committees. Regular meetings are held and policies were implemented. AQAR has been prepared through 7 criterion-wise committees in which all teachers actively participated and including the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC has always made strategic plans for overall qualitative improvement and also with the specific purpose of strategic intervention. The Management Body has an earnest desire to implement the Action Plan of the IQAC. IQAC has identified the requirement for excellence in academic quality sustenance and development. IQAC has set out long-term and short-term goals for the overall development of the institution. College Development Committee and the IQAC augment the infrastructure and its renovation wherever necessary. Most of the classrooms have ICT enabled facilities. Various committees under the IQAC submit their annual plans to be implemented for quality sustenance. Thus institution can effectively deploy manpower for the overall progress of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Shivprasad Sadanand Jaiswal College is run by Shri Durga Shikshan Sanstha Arjuni/Morgaon, District Gondia. Shri Durga Shikshan Sanstha was registered as per the Bombay Public Trust Act, 1951. The President of the Trust functions as the Chairman of the Governing Body and the Principal functions as the Member Secretary of the College Development Committee (CDC) constituted as per section 97 (1) of the Maharashtra Public Universities Act, 2016. IQAC Coordinator of the institution has been working as the Member Secretary as per section 95(4) of the Maharashtra Public Universities Act, 2016. Statutory bodies of the institution are functioning in financial matters with utmost transparency and accountability. Appointments, service rules, and procedures comply with the norms laid down by the Government of Maharashtra and RTM Nagpur University from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://ssjcollege.ac.in/wp-content/uploads/2022/11/01112022_SSJ_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides several welfare measures for teaching and non-teaching staff.

- **Group insurance scheme of Rs. 42301/- for teaching and nonteaching staff**
- **Accidental insurance scheme of 40 lakhs for the account holders given by the Bank of Maharashtra**
- **Credit Cards are given by the salaried bank to college employees**
- **The overdraft scheme is run by the bank for needy employees of our college**
- **Accidental Group Insurance Scheme of 10 lakhs for all the employees of the institution.**
- **The institution has supported the staff to avail of Home loans & Personal loans from the banks by issuing salary slips for the three months and the process of the loans.**
- **The institution has also supported taking loans from the Government Provident Fund (GPF) when regular employees are needed.**
- **The institution provides uniforms and washing allowance to class IV employees.**
- **The institution also supports employees with medical reimbursement facilities received by Govt. of Maharashtra.**

Moreover, all the sports and gymnasium facilities are utilized by the staff members for their physical fitness. Yoga camps are also being organized by the institution for college staff members. Besides this, Gymnasium facilities are also available for employees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for the teaching staff. The teaching staff of the institution follow the Performance Based Self-Appraisal as per the UGC regulations and as per the Direction issued by RTM Nagpur University, Nagpur. Teachers duly fill up the self-appraisal form and submit it with supportive documents for the screening. A Screening Committee is working under the IQAC Coordinator. This Screening Committee verifies API Score based on the documents. After the screening process, the said committee approves the Self-Appraisal file of the teacher and recommends for further process to the Principal. The performance appraisal system for the teaching staff is very supportive and benefits for their promotion under Career Advancement Scheme (CAS). There is a provision for Confidential Reports to the non-teaching staff which is entirely under the jurisdiction of the college principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is on a grant-in-aid basis. The major source of the grant is received from the state government for salary and non-salary.

The financial audit is carried out by a Chartered Accountant deputed by the institution who does an internal audit in every financial year. Apart from this internal financial audit, we face two external financial audits.

1. Joint Director, Higher Education Nagpur Division, Government of Maharashtra

2. Auditor General, Govt. of India.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has mobilized funds from various resources excluding salaries such as Govt. of India and Govt. of Maharashtra, Fees collected from students, donors and Management. The Principal of the institution has prepared a budget for every financial year and placed it for the approval of the Governing Body, the College Development Committee. The Principal of the institution has prepared the estimate within the budget allocation and called at least three quotations from the distributors. These quotations are placed before the purchase committee to decide and recommend the distributors based on the lowest quotations and then submitted to the Principal for the further purchasing process. The Principal utilizes the funds for the regular expenditure of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institution usually frames an Action Plan and ensures that this plan is for the overall development of the institution and the same plan has been placed before the College Development Committee for approval. At the beginning of the session, IQAC allots work distribution through various committees and prepares the academic calendar. All the activities throughout the academic session are monitored by the IQAC and ensure quality assurance strategies. IQAC also allot seven criterion-wise Committees for AQAR preparation. These committees collect documents for Qlm and Qnm metrics and submit them to the IQAC. IQAC always encourages the organization of seminars/conferences/workshops/guest lectures, extensions and outreach activities. The IQAC has an action plan for every academic session and accordingly, these plans have been implemented successfully.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process is the backbone of our institution hence it is monitored by the IQAC through the various committees. Incremental improvement has been completed as per the recommendations of the NAAC peer team. IQAC has tried its best to resolve these recommendations within the capability of the institution. Specifically, in the area of ICT facilities, IQAC has taken initiative to improve the ICT facilities in classrooms, an ICT hub with 40 PCs, a library management system and barcoding of the books etc. IQAC encourages teaching and non-teaching faculties for participating in FDP relating to the ICT tools and innovative teaching methods like experiential learning, project-based learning, inquiry-based teaching-learning, use of simulations in teaching etc. The IQAC mainly focuses on the overall qualitative functioning of the institution based on the teaching-learning process for quality enhancement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution prioritizes security and safety with comprehensive facilities across the campus. A network of 24 CCTV surveillance systems ensures constant monitoring. Additionally, each floor boasts two girls' common rooms equipped with napkin vending machines, attached toilet-bathrooms, and water heating facilities, promoting comfort and convenience.

Gender sensitization is actively fostered through various extracurricular activities. Induction programs acquaint girls with gender awareness, while guest lectures educate youth on their rights and responsibilities. Equal participation in competitions, cultural events, and sports encourages girls' involvement and empowerment. Admissions processes uphold gender equality, ensuring a fair and inclusive environment.

Special initiatives, like celebrating International Women's Day with distinguished female guests inspire and motivate female students. Moreover, a student mentoring program fosters supportive relationships between students and teachers, providing care and guidance. Health check-up camps specifically cater to girls' well-being, emphasizing the institution's holistic approach to their development.

Through these efforts, the institution not only ensures the safety and security of its students but also actively promotes gender sensitivity, equality, and empowerment within its community.

File Description	Documents
Annual gender sensitization action plan	https://ssjcollege.ac.in/wp-content/uploads/2024/03/20032024_SSJ_action-plan-ICC-22-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ssjcollege.ac.in/wp-content/uploads/2024/03/21032024_SSJ_7.1.1-Supporting-information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	`C. Any 2 of the above`

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The solid waste is generated in college by daily official and academic work and plants in garden. The waste includes paper, plastics food, glass, plant leaves. The cleaner clean the campus and collect plant dry leaves in dust bin and collect in store place near worm composting plant in college premises. This waste is use for raw material for worm composting. Worm compost utilized for college garden. One side printed paper in office sometimes used for taking print notices and documents for other purposes. Department of chemistry convert old assignment books and practical records into the useful medicine envelope and distribute to local government hospital. The hospitals used that for distribute medicine for their patients. The plastic waste is collected and store in safai bank and it handed over to lastic industry forrecycle.

Liquid waste Management:

The laboratory waste is dumped in soak pit behind laboratory. College has drainage system but do not have waste treatment plant.

E-waste Management:

In the Department of Physics, repairing of mobile chargersand reusein physics laboratories for carried out some experiments. This activity is done by students. Other waste includes computer parts, printersparts, electronic devices they try to repair and use. If not repair they collected in special room and send for scrap.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://ssjcollege.ac.in/wp-content/uploads/2024/03/18032024_SSJ_7.1.3-Geotag-photos.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways**	**A. Any 4 or All of the above**

4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	No File Uploaded
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is situated in eastern Maharashtra (Vidharbha). In this region have many diversity in cultural like Dandar, Drama play, Lawani, Gondi dance, etc. The institution organises big annual function for students. Institution promotes the students to participate in such event and perform specially such local cultural events. Students know local cultural tradition and start to like that.

The local language is Marathi, the institution celebrates the "Marathi Bhasha Diwas" to inculcate the dignity among students and know the importance of the mother tongue. Institution celebrate social equality week in this celebrate Mahatma Fule jayanti, Dr. B. R. Ambedkar jayanti by organising Assay competition, 14 hours continue study event and cleanliness drive in local area by students. Students can participate in regional cultural competition. Institution organise a drama ' Azad Hind chi Gatha' azadi ka amrut mohatsav.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To establish bond between society and the institute college

organises many extra curricular activities. Through these activities collegpromote some govermet policies regading human rights andaware students and staff about local and primary problems of society. For this many activities and programmes are organise in campus and outside the campus like Legalawareness, voter enrolment drive, Vaccination drive, Blood donationcamp, Votting awairness rally, Nasha mukti Abhiyan, Adhar link to voter id camp, Disaster manegment camp, Savidhan Day. Our college NSS unit and their volunteer are the familiar such humanities activity through regular activity throughout the year and by organising seven days special residential camp in nearby village to address local problems, to understand local peoples, their culture, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	*View File*
Any other relevant information	*View File*

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | **A. All of the above** |

File Description	Documents
Code of ethics policy document	*View File*
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution is dedicated to observing both national and international commemorative days, festivals, and events as part of our commitment to fostering awareness and nurturing a sense of national, historical, and cultural identity among our staff and students. The government of Maharashtra circulates the government resolution about the celebration of the birth and death anniversary of national heroes, social reformers, and notable saints at the beginning of every year. These commemorative days, events, and festivals are observed at the institution. The IQAC has formed a special committee to observe, organize,and celebrate these events. Additionally, we commemorate occasions such as Independence Day, Republic Day, and Maharashtra Day. As part of the Azadi Ka Amrut Mohatsav initiative, the institute hosts various events, including Azad Hind Ki Gatha, Selfies with the Tricolor, and designated selfie points, among others.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No. 1

1.Title of the Practice: Best from Waste (medicine envelopes from waste paper)

2.Objectives:

·To increase awareness about pollution.

·To increase awareness about waste management.

·To reduce government expenditure on medicine envelope.

3. The context: In the waste management theory, reuse is one of the most important parameters. Reusing waste-paper to make useful things is the need of the future. To reuse waste and create awareness among

students about waste management in the in the department of chemistry, make medicine envelopes from old papers of practical records and assignments from note books.

4. The Practice:The Dept. of Chemistry makes medicine envelopes from evaluated old practical records and old assignment note books rather than throwing them away. All students of chemistry subject make envelopes in batch wise. These envelopes are distributed to nearby government hospitals with the help of students.

5. Evidence of success: Students are actively taking part and making the envelopes. About 25 kg of papers are converted into useful envelopes and handed to the rural hospital and other nearby PHC. The hospital distributes their medicines in these envelopes rather than put in patients hands.

6. Resources required: old record book and assignment book.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3 Institutional Distinctiveness

Our institution is committed to aiding the local community through a range of extension activities, demonstrating our social responsibility, and fostering a sense of duty and community among our students. These efforts aim to forge a special bond between the community and the institution, enriching both parties. Throughout the year, various college departments undertake a diverse array of extension activities addressing social, economic, health, and environmental concerns.

Environmental initiatives include events such as Birds Week, Ozone Day, and lectures on conservation by experts like Mr. Kiran Purandare. We also organize street plays and tree planting drives to raise awareness and promote cleanliness. Health-related activities encompass health check-up camps, blood donation drives, and yoga awareness sessions. Additionally, socio-economic endeavors include voter awareness campaigns and cultural events like dramas and

competitions addressing social issues.

Furthermore, our institution actively engages in addressing other community problems, as exemplified by our best practices in institutional social responsibility (ISR). These activities underscore our ongoing commitment to serving and uplifting our local community while instilling values of empathy and social consciousness in our students.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To conduct an induction program for Semester I students
- To launch the "IQAC News Letter" for the proper documentation of the activities
- To organize the program in collaboration with "Margeen" (NGO), Mumbai on the theme of "Empowering the Youth."
- To conduct Diploma/Certificate Courses on Tourism Management, Solar Technology, Marathi orthography, applied Marathi, and communicative English
- To register ABC ID of students as per NEP 2020
- To establish the Electoral Literacy Club (ELC) as per NEP 2020
- To encourage the teachers to research projects from various funding agencies
- To organize a workshop on IPR and entrepreneurship
- To increase the number of research papers on UGC CARE List Journals and publish books, chapters in edited books
- To encourage teachers to attend national and international conferences and encourage them to publish research papers in proceedings
- To adopt a Village and strengthen the extension activities and outreach programs
- To initiate capacity building and skill development: soft skills and ICT skills
- To implement effective welfare measures, provide financial support to the staff and organize training programs for Administrative Staff
- To organize programs for promoting constitutional obligations: values, rights, duties and responsibilities of citizens
- To strengthen the distinctiveness of the institution: Institutional Social Responsibility (ISR)